

Cottonwood Heights Arts Council Meeting

6:00pm – 7:30pm – City Hall

Scribe: Jannalee Hunsaker

In Attendance: Jannalee H, Sheila A, Elise H, Ann Eatchel, Bill A

Not in Attendance: Becky H, Mike S, Emily S, Katy M,

September 05, 2018



Member	Agenda Item	Discussion	Action Items Assignments
Sheila	Roll Call	Sheila called the meeting to order at 6:11 pm.	
Jannalee		Update on City Production Coordinator position. Will reopen position in September.	
		New council members - Council needs more members. Everyone needs to help recruit new members. We need to get more council members! Ann will ask Dan to promote the arts council on the city's social media accounts. Interested people can attend the council meeting to see if it's something they would like to participate in.	
Jannalee		Utah Winds Symphony Concert Series Oct 1 – Symphony and Choral Arts Society Choir (Sterling Poulson's Choir) Dec 3 rd - Symphony and Christmas sing-a-long - Jannalee - ask if the women's choir could do an opening song or two. Jannalee - ask if the school sound and light techs are okay. If yes, book with school - (Ann) Council will need to decorate for December concert. January 28 th - Masterworks Concert April 22 nd - Masterworks Concert Council members will need to plan to attend and take tickets. Ann will book the school on Dec 3rd so that we can get in early and decorate.	
Jannalee	Art Show	Art Show Reception – Sept 20 th – all council members invited. 7:00pm Sheila will check for cookies at the BDO Outlet in Ogden and think of any thing else that would be great to serve. Ann will pick up small water bottles for event. We'll have a coloring station at the reception - Ann's friend will look for "artsy" coloring page. The city has crayons and Ann will help manage the coloring areas. Jannalee will get 3 ribbons. (Trophy Case in Midvale or McGees) Mayor's choice Council's choice	

		<p>City employee choice</p> <p>Arts Council Choice</p> <p>Jannalee will create an entry form and share it with Ann. Ann will email it to the city, the Mayor and the council members.</p> <p>The art council will coordinate a choice as well.</p> <p>The art selected for the above choices will be featured in the next city newsletter. Ann and Jannalee will ensure Dan takes pictures with the ribbons and feature the artists in the newsletter.</p> <p>Jannalee - email out to all the art show participants if they want to sell art or prints at the Tree Lighting event.</p>	
		<p>November Tree Lighting Event – Nov 26th. Put a limit on how many vendors - 15 - 18 max. Limit the vendor merchandise to be "home made". Ann will work on getting vendors. Need to make sure the event gets marketed so people can come prepared to spend. Ann will get the graphic ready and we'll get it published on the Arts Council website and the city website. Jannalee asked Bus Riley if he could be the Santa for the event.</p>	
		<p>Arts Council Sponsorship Brochure - When complete, all members will be required to take to businesses and help get business sponsors for events. We can do more events if we get more sponsors. Including families.</p> <p>Table for next meeting.</p> <p>Additional discussion: Getting the lighting budget resolved. Need to mini ipad and radios used at the school back in the possession of the city. Ann has been told that the products are in the storage closet at the school. To get the \$30,000 back from the grant, all receipts need to be finalized with the city.</p> <p>Ann will finalize the arts council budget and make it a viewable Google document for the arts council board members to view at any time.</p> <p>Ann will call MTI and check on the rights to Sound of Music and report back, Sound of Music is still restricted and not available. Council will need to decide on a new musical to do,</p>	

Next Meeting – October 10th

Action Assignments

Description		Person Responsible	Due Date	Complete
				<input type="checkbox"/>
2	Talk to Dan about getting donation page on website.	Jannalee	2.1.2018	<input type="checkbox"/>
3	Finish Marketing Packet and send to graphic designer. Have it reviewed by council prior to printing.	Katy	3.1.2018	<input type="checkbox"/>
Parking Lot Items				
Excellence in the Community Using Drop Box – Training Council Marketing Kit – See May 2017 notes Marketing Strategies Business Partner Sponsors	Art Festival – group art, photography, music together Fund Raising Event Creating an Art Guild Volunteer Pool Power Pole Art project Halloween Monster Mash Party 2018	Write for the Heights – done historically in CH. Jennifer will consider doing something like this for 2018.		